

NOMINATION FORM

Award Criteria:

‘Good outcome from good practice’

Rules & Guidelines:

- All nominees for this award must be a current CMSUK Case Manager or Associate member of the Case Management Society UK
- Nominations can come from Solicitors, Insurers, Employers and other Case Managers.
- Current CMSUK Directors cannot be nominated for this award.
- You cannot nominate yourself or a member of your family.
- The Nominee submission must be no more than 500 words but can be supported by testimonials from other parties.
- Please do not provide any personal details of any individual other than the nominee.
- The decision of the CMSUK Board is at its absolute discretion and is final. There is no right of appeal against any decision.
- In judging, the CMSUK Board will use their skill and judgment, considering information that is put to them in the nomination form and supporting documentation, their knowledge and experience of the Case Management industry and of the wider community relating to CMSUK Standards of Practice(available to view at <http://www.cmsuk.org/documents/tmp4B79.pdf>). If the CMSUK Board feels that any Director has a conflict of interest the Director will not take part in the decision making process.
- Presentations to the top three will take place at the CMSUK Conference Dinner on Thursday 13th November 2014..
- The top three finalists will be invited to attend the 2014 CMSUK Annual Conference, AGM and Dinner Dance at the expense of CMSUK.
- Closing date for nominations is Monday 8th September 2014.
- All nominees will be notified whether they are through to the final by Friday 26th September 2014. (Please could all nominators and nominees ensure that the date of the awards is in their diaries.)

How to Nominate:

- Fill in the below form and return it along with your submission and any supporting documentation to CMSUK by post or email by **Monday 8th September 2014**.
- Submit, in no more than 500 words, specific achievements relating to the nominee, paying particular attention to the criteria "Good outcome from good practice".
- Nominees should stand out from their colleagues as professionals who have made a significant impact in Case Management which can be demonstrated by measurable differences and/or outcomes, as a result of their Case Management practice.

| THE NOMINATOR | |
|---------------------------------------|--|
| Your details - BLOCK capitals Please. | |
| Name: | |
| Job Title: | |
| Company: | |
| Address: | |
| | |
| | |
| Phone: | |
| Email: | |

| THE NOMINEE | |
|--|--|
| The person you are nominating - BLOCK capitals please | |
| Name: | |
| Job Title: | |
| Company: | |
| Address: | |
| | |
| | |
| Phone: | |
| Email: | |
| CMSUK Member No: | |

Privacy Notice: We will use the personal data you submit in this form as nominator in order to contact you about your nominee. Should your nominee be short listed we may publish your name as having nominated the short listed nominee. We will not use your personal data for any other purpose.

We will be writing to each nominee, informing them that they have been nominated and are holding their personal data for this purpose.

Case Management Society UK
PO Box 293
Sutton
SM1 9BH

Tel/Fax: **0870 8505821**

Email: **info@cmsuk.org**
Website: **www.cmsuk.org**